**Panel Member Application Form – 2024**

**The information provided on this application form will remain private and confidential and will only be used for recruitment and selection purposes. The processing of all information will be in accordance with the requirements of the General Data Protection Regulation and Data Protection Act 2018. Our privacy notice for applicants can be found on** [**privacy-statement-for-volunteers-v5-0.pdf (chscotland.gov.uk)**](https://www.chscotland.gov.uk/media/vg2n2ker/privacy-statement-for-volunteers-v5-0.pdf)**. All information will be retained in line with the** [**CHS Retention and Disposal Schedule (chscotland.gov.uk)**](https://www.chscotland.gov.uk/media/nd3a2jks/chs-retention-and-disposal-schedule.pdf)

**Personal Details**

Please note that the below details will not be visible to those conducting shortlisting to support Children’s Hearings Scotland’s commitment to fairness and equality.

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| **Area Applying to:** |  |
| **First Name** |  |
| **Last Name** |  |
| **Gender** |  |
| **Date of birth** |  |

**Do you require any adjustments to support you if selected for interview or training (please provide details of any adjustments you may require)?**

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**Home Address**

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| **House number/name**  **Address line 1**  **Address line 2** |  |
| **City**  **Postcode** |  |
| **Mobile telephone number** |  |
| **Email:**  **Preferred Contact Method** |  |

**Your Local Community**

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| **How many years have you worked and/or lived in the local authority area that you have applied for?** |
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| **Please give details of your knowledge and links with the area** |
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| **Are you eligible to work in the United Kingdom?** |
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**Your Experience**

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| **What is your current employment status?** |
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| **Current Occupation (If Applicable)** |
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| **Current Employer (If Applicable)** |
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| **If you are currently in employment, have you discussed volunteering with Children's Hearings Scotland with your employer?** |
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| **Please provide details of any Registration (current or previous) you might have with other Professional Bodies, e.g. General Teaching Council, Scottish Social Services Council etc.** |
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| **Do you have any Volunteer Roles?** |
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| **Have you had previous experience of the children's hearings system as a young person or family member?** |

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| **About You** |
| **Please outline the roles and responsibilities of your current and previous roles that would align with this volunteer role.** |
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| **Listening to children and young people is at the heart of everything we do. Please give us an example of a time when you have supported, cared for or been involved with a child or young person. (What happened and how did you go about providing support?)** |
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| **Panels are made up of three Panel Members. As a Panel Member, you will make the best possible decisions for children and young people. Please tell us about how you communicate and work with others.** |
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| **Panel Members make legal decisions with and for children, young people and their families that make a big impact. Please tell us about a time when you have had to make an important decision. How did you make the decision, what did you do and learn from this experience?** |
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**Availability for Training to become a Panel Member**

The training for Panel Members is a multi-day process to ensure volunteers make the best possible decisions for Scotland’s children and young people. Children’s Hearings Scotland provides training across nine regions in Scotland that enables volunteers to commence attending hearings as soon as possible. If you have any questions or concerns about the training please contact [chsrecruit@chs.gov.scot](mailto:%20chsrecruit@chs.gov.scot)

Those who are successful are expected to be able to access online learning material, join virtual meetings, and attend in-person events (where applicable) to support the upskilling of our volunteers.

Please visit the [website](https://www.chscotland.gov.uk/volunteer-with-us/how-we-train-volunteers/) for information about the training sessions.

**If appointed, will you be able to attend the training dates?**

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**Availability and Commitment for Hearings**

As CHS provides a critical statutory service, Panel Members are expected to be able to commit to two hearings per month which often last 2-4 hours each. Please indicate your availability below.

**Availability for volunteering (Highlight)**

Please indicate when in a typical week you would likely be available for volunteering with CHS. Please select as many options as possible. You will be required to do no more than two sessions per month.

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| **Monday** | morning | afternoon |
| **Tuesday** | morning | afternoon |
| **Wednesday** | morning | afternoon |
| **Thursday** | morning | afternoon |
| **Friday** | morning | afternoon |

Note: Typically, morning hearings take place between 9am – 1pm, and afternoon hearings will be 1pm – 5pm.

**If you can’t commit to certain days due to shift work or care responsibilities, please state here.**

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**Conflicts of Interest**

A conflict of interest is any situation where personal interests, loyalties or benefits could, or could be seen to, influence decision-making, responsibilities, or actions as a volunteer. Conflicts of interests won’t automatically stop anyone from becoming a volunteer, but they are important for Children’s Hearings Scotland to be aware of and manage accordingly.

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| **Are you closely related to a serving panel member, AST member or Children's Reporter within the area to which you are applying?** |
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| **Are you aware of any other possible conflict of interest which might arise, should you be appointed, either personally in relation to your employment or in connection with any individuals or organisations? (For instance, anyone within the Children’s Hearings System?)** |
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**Safeguarding & PVG Scheme**

Children’s Hearings Scotland requires a Protection of Vulnerable Groups (PVG) scheme check before you start volunteering to ensure you are eligible to work with children under the Protection of Vulnerable Groups (Scotland) Act 2007.

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| **Are you currently a member of the PVG scheme?** |
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| **If yes, please select from the following: Children, Protected Adult, Both** |
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**If you are selected for Pre Service Training, we will be in contact with you to apply for a PVG on your behalf.**

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| **I confirm I am not on the list of those disqualified from working with children under the Protection of Vulnerable Groups (Scotland) Act 2007** |
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**References and where you heard about the role**

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| **I can confirm that if I am selected for interview, I will provide two referees. If no, please contact: chsrecruit@chs.gov.scot** |
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| **How did you hear about the role?** |
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With your explicit consent, the CHS Recruitment Team will be able to upload your application onto the digital system. Please email your completed application form to [chsrecruit@chs.gov.scot](mailto:chsrecruit@chs.gov.scot)

Thank you for your application.