

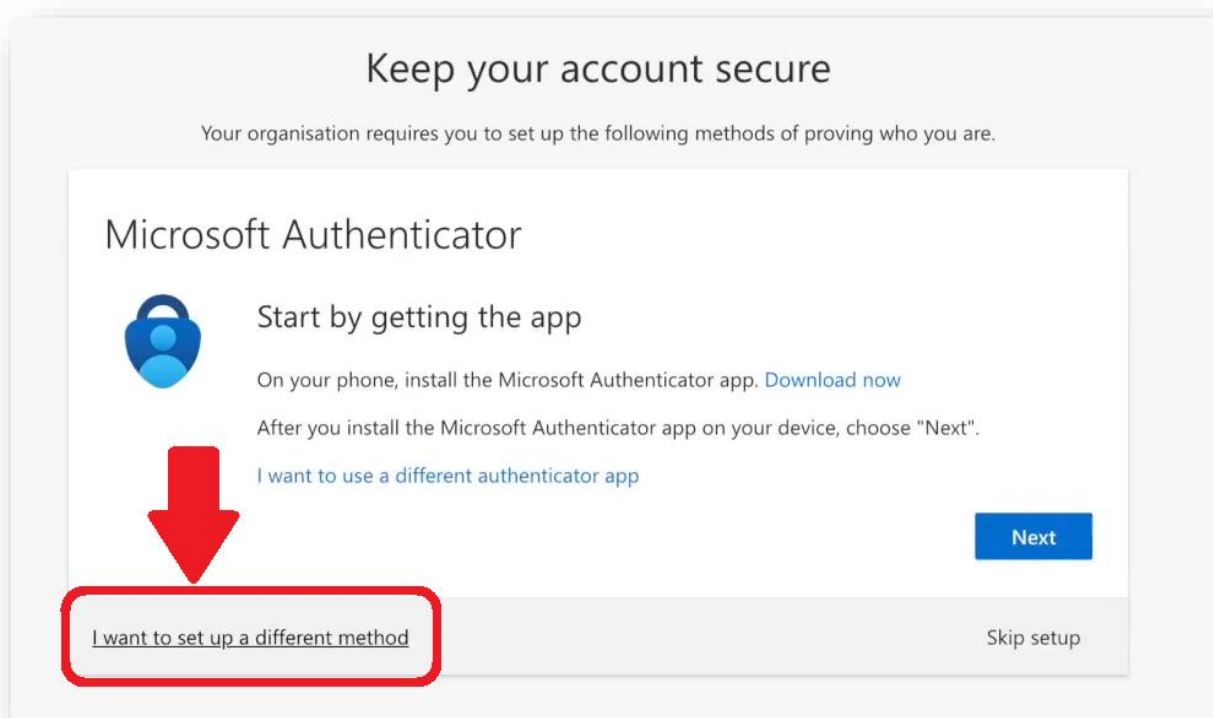
Multi Factor Authentication

To set up Multi-Factor authentication using the Microsoft Authenticator app please click on the link and below and follow the instructions:

<https://www.youtube.com/watch?v=Q8OzabuNwHI>

Alternatively, to set up authentication via a text or phonecall please follow these instructions instead:

- Select "I want to set up a different method".




The screenshot shows a Microsoft Authenticator setup screen titled "Keep your account secure". Below the title, it says "Your organisation requires you to set up the following methods of proving who you are." The main heading is "Microsoft Authenticator". There is a blue padlock icon next to the text "Start by getting the app". Below this, it says "On your phone, install the Microsoft Authenticator app. [Download now](#)". Then, "After you install the Microsoft Authenticator app on your device, choose "Next"." There are two options: "I want to use a different authenticator app" and "I want to set up a different method". A large red arrow points from the first option down to the second option, which is highlighted with a red rounded rectangle. There are also "Next" and "Skip setup" buttons.

Keep your account secure

Your organisation requires you to set up the following methods of proving who you are.

Microsoft Authenticator

 Start by getting the app

On your phone, install the Microsoft Authenticator app. [Download now](#)

After you install the Microsoft Authenticator app on your device, choose "Next".

[I want to use a different authenticator app](#)

[I want to set up a different method](#)

[Next](#)

[Skip setup](#)

- Select “Authentication phone” to set up authentication via a text or call.

Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 1: How should we contact you?

Authentication phone
 Office phone
 Mobile app

Method

Send me a code by text message
 Call me

[Next](#)

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

- Input your country or region and then your phone number.

Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 1: How should we contact you?

Authentication phone

United Kingdom (+44) EXAMPLE

Method

Send me a code by text message
 Call me

[Next](#)

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

- Select if you want a code sent to you via text (you will need to use mobile number if this option is preferred), or if you would like an automated Microsoft phone call to give you a code verbally (use either mobile or landline for this option)

Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 1: How should we contact you?

Authentication phone

United Kingdom (+44)

Method

Send me a code by text message

Call me

[Next](#)

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

- Select 'Next' and follow the instructions on the screen to complete sign in.

If you have any questions with regard to this, please contact chsrecruit@chs.gov.scot